

# Music Lessons at The Moosic School Studio I

Learn to play violin, piano, guitar and percussion  
with faculty from  
The Moosic School

Please call (713) 622-0884 or visit <http://www.moosicschool.com> for more details.

Address: The Moosic School, 3701 W Alabama #490, Houston TX 77027

The Moosic School is the proud provider of programs at The Moosic School studio, British School Houston, River Oaks Baptist School, Awty International School and St. Mark's Episcopal School.

Annual registration	\$10 returning student, \$15 new student		
Piano, guitar, violin and percussion (30mins)*	Fall \$386 Spring \$482.5	Or nine payments of \$99.50	30min/wk, 14wk/Fall, 17wk/Spring
Piano, guitar, violin and percussion (45mins)*	Fall \$565.20 Spring \$706.5	Or nine payments of \$144.30	45 min/wk, 14wk/Fall, 17wk/Spring
Piano, guitar, violin and percussion (60mins)*	Fall \$758 Spring \$947.5	Or nine payments of \$192.5	60 min/wk, 14wk/Fall, 17wk/Spring
Recital Fee	\$25(one recital per year) Please do not include with your registration, it will be collected when signing up for recital.		
Traveling Fee	\$30 per month/ per trip traveling fee applies to home lessons. (Home lessons are available on limited basis, with restrictions on lesson schedule and location. Please contact The Moosic School if interested. )		

\*Tuition fee excludes books, scores, instruments and other materials.

Please call to arrange for lesson time before registration. Registration starts 15<sup>th</sup> of May for returning students and 15<sup>th</sup> of July for new students.

Additional services:

- Performing opportunity in recitals
- Participation in Associated Board of Royal School of Music (London) Graded practical and theory exam (Upon teacher's recommendation)
- Free music bag (new students only) and assignment book

## Registration Form

Child's Name: \_\_\_\_\_ Birthday: \_\_\_\_\_

Parent's name: \_\_\_\_\_ e-mail: \_\_\_\_\_

Phone number: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Instrument & lesson time: \_\_\_\_\_

Payment option: Please check one of the following

Semester payment by post-dated checks (Annual registration & fall tuition dated today, Spring tuition dated 1/1/09)

Semester payment by automatic credit card charge (Annual registration & fall tuition charge at time of registration, Spring tuition will be charged on 1/1/09)

Installment payment by post-dated check (Annual registration & payment 1 dated today, payment 2-9 dated 10/1/08, 11/1/08, 12/1/08, 1/1/09, 2/1/09, 3/1/09, 4/1/09, 5/1/09)

Installment payment by automatic credit card charge (Annual registration & payment 1 charge at time of registration, payment 2-9 charge 10/1/08, 11/1/08, 12/1/08, 1/1/09, 2/1/09, 3/1/09, 4/1/09, 5/1/09)

Checks no. \_\_\_\_\_

Visa / MasterCard Card no. \_\_\_\_\_ expire \_\_\_\_\_

Registration valid only with tuition & registration fee included and studio policy (p. 2) initialed. Registration indicates acceptance of policies.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Please call to verify space availability before registration. Availability is on first come first served basis.**

**The Moosic School Studio I @ Timmons**  
Studio Policy

Please initial the following policy:

**Attendance:** Students are expected to attend all scheduled lessons, classes, rehearsals and recitals. It is courteous to notify the teacher in an event that a lesson should be missed, but does not excuse payment for the contracted lesson. There is no refund for missed lesson. If a lesson must be cancelled, please call your teacher or The Moosic School. Each student is allowed a maximum of **FOUR** absences per semester. Any lesson missed after the fourth absence will **not** be rescheduled. In order to reschedule a lesson, please notify your teacher of your projected absence **at least 24 hours in advance**. **Absence without advance notification will not be rescheduled and will count toward the four absences per semester policy.** A make-up lesson will not be rescheduled if missed by student. There is no make-up for group classes, rehearsals or recitals. Make-up lesson time is upon arrangement between the teacher and the parents. Please note that make-up lesson might not occur at the most convenient time and date as you might have normally wished for. Missed lessons have no cash or credit value. Missed lessons are non-transferable to another student. If an instructor needs to miss a lesson, you will definitely be notified. We will arrange for a substitute teacher or a make-up lesson. \_\_\_\_\_(Initial here)

**Cancellation of class, withdrawal & financial obligation:** The Moosic School reserves the right to cancel program due to unforeseen circumstances or insufficient enrollment. A 48-hour advance notice will be given and students may transfer to another program or receive a full refund. A student who gives notification of withdrawal at least 72 hours prior to the start of a term will receive a refund minus \$25 processing fee. Students register on a yearly contract and assume financial obligation of both fall and spring semesters. Students who wish to withdraw during contract terms will pay for the number of lessons conducted plus a \$88 withdrawal fee \_\_\_\_\_(Initial here)

**Payment options:**

- Semester payment by post-dated checks (Annual registration & fall tuition dated today, Spring tuition dated 1/1/09)
- Semester payment by automatic credit card charge (Annual registration & fall tuition charge at time of registration, Spring tuition will be charged on 1/1/09)
- Installment payment by post-dated check (Annual registration & payment 1 dated today, payment 2-9 dated 10/1/08, 11/1/08, 12/1/08, 1/1/09, 2/1/09, 3/1/09, 4/1/09, 5/1/09)
- Installment payment by automatic credit card charge (Annual registration & payment 1 charge at time of registration, payment 2-9 charge 10/1/08, 11/1/08, 12/1/08, 1/1/09, 2/1/09, 3/1/09, 4/1/09, 5/1/09)

**\$25 late fee/returned check fee will be added if payment is not available on the due date.**  
\_\_\_\_\_(Initial here)

Due to the increasing amount of students, we will no longer be sending out invoices. All checks have to be properly dated and turned in at time of registration. We will send out receipt / confirmation letter upon receipt of your registration form. Please be sure to keep checking account or credit card valid and funds available through 5/31/08. We will only send out invoices to those whose account is past due and a late fee/returned check fee has been added. Lessons will be suspended if account is more than 30 days past due. Lessons will only be resumed if account is brought up to date. There is a 15-day period for the account to be brought up to date. Account 45 days past due will be taken off schedule and lesson slot will be open for new students. Account holder is still liable to tuition payment until the end of registration term. Lesson may be resumed if account is brought up to date and if lesson slot is still available. \_\_\_\_\_(Initial here)

**Recitals:**

There will be two recitals each school year: Dec and May. Each student will participate in **one** of this recital. Participation in recital is upon teacher's recommendation. \_\_\_\_\_(Initial here)

I hereby agree for my child to participate in music program taught by The Moosic School for the tuition arrangement indicated. I understand that my child's strict observation of the rules and regulations will largely eliminate the possibility of accident or injury. As part of this contract, I waive any claim to damages assessed against The Moosic School and/or its principals, instructors and students in his or her activity.  
\_\_\_\_\_(Initial here)

**Registration Procedure:**

1. Read all pages of registration forms/contract and policies
2. E-mail [infostudio1@moosicschool.com](mailto:infostudio1@moosicschool.com) (preferred) or call (713) 622-0884 for inquiry and lesson time reservation. Please specify lesson location in your email. All students need to make lesson time reservation prior to registration. Once reservation is done, complete the following steps and mail registration form and payment within ONE WEEK. If we do not receive registration within one week, reservation will be cancelled, and lesson slot will be made available to public. We will email you a receipt/confirmation package once we receive your registration.
3. Complete "Registration forms/contract" section on page 1, initial policies on page 2
4. Payment:
  - If you've chosen semester payment by visa or mastercard, fill in your card no. and expiration date. registration fee plus payment 1 will be charged at time of registration, payment 2 will be charged 1/1/09.
  - If you've chosen installment payment by visa or mastercard, fill in your card no. and expiration date. registration fee plus payment 1 will be charged at time of registration, payment 2-9 will be charged 10/1/08, 11/1/08, 12/1/08, 1/1/09, 2/1/09, 3/1/09, 4/1/09, 5/1/09
  - If you've chosen semester payment by post dated check option, write two checks payable to **The Moosic School**: Check 1 dated with today's date in the amount of registration fee plus Fall semester fee, check 2 dated 1/1/09 in the amount of spring semester fee.
  - If you've chosen installment by post dated check option, write 9 checks payable to **The Moosic School**:

Check 1	Today's date	Registration fee plus installment payment		Check 6	2/1/09	Installment payment
Check 2	10/1/08	Installment payment		Check 7	3/1/09	Installment payment
Check 3	11/1/08	Installment payment		Check 8	4/1/09	Installment payment
Check 4	12/1/08	Installment payment		Check 9	5/1/09	Installment payment
Check 5	1/1/09	Installment payment				

5. Make a photocopy of the completed registration form for your record.
  6. Print a copy of lesson calendar from [www.moosicschool.com](http://www.moosicschool.com)
  7. **Mark your calendar: Lesson starts 8/23/08**  
**You will receive an email reminder from your instructor a few days before your first scheduled lesson to start lesson.**
  8. Mail the original, completed registration form and checks (if applicable) to  
 The Moosic School  
 3701 W. Alabama #490 Houston TX 77027
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